

Edwardsville/Glen Carbon Chapter Meeting Minutes  
April 2, 2008

1. The meeting was called to order by Chris Azar, Chairman at 6:35 pm. Introductions were then made.
2. Jane McKinney opened the meeting with a prayer.
3. Minutes from March 5, 2008 Chapter Meeting were approved as written.  
Motion - Harry Windland  
Second - Trish Cheatham
4. Minutes from March 31, 2008 Officer's meeting were approved.
  - Harry Windland pointed out the omission of the approval of \$200 for the purchase of Quick Books.  
Motion to amend minutes to reflect \$200 approval for Quick Books - Chris Azar  
Second - Trish Cheatham  
Motion to approve the amended minutes - Harry Windland  
Second - Chris Azar
5. Update from March 25, 2008 Affiliate Board Meeting - Harry Windland
  - Affiliate has commenced foreclosure on 3 houses. However, Hill Lane house in Edwardsville is current on payments.
  - Affiliate authorized the sale of 2 lots on Hill Lane in Edwardsville. Harry has listed the lots with a Realtor. (Century 21 Nester)
  - Affiliate approved the donation of the lot on M Street in Edwardsville provided City of Edwardsville forgives the liens against the property currently.
    - Chris met with the City Administrator and he had questions that need to be answered. After he has those answers (what we intend to do with the lot, etc.) the Administrator believes the liens will be forgiven.
  - Fundraisers
    - The Affiliate had many ideas for new fundraisers. Harry would like to see more people step forward and offer to Chair these events, as many of them are not much work but will generate quite a bit of income.
6. Treasurer's Report - Harry Windland
  - Currently we have \$12,546.47 in our account
  - List of Donors:
    - 24 Donors have given up to \$100
    - 7 Donors have given \$100-249
    - 7 Donors have given \$250-499
    - 6 Donors have given \$500-999
    - 1 Donor has given \$1,000
    - 1 Donor has given \$5,000
7. Church Relations Report - Diane Schwind
  - The following churches are represented. If your church is not listed, let me know if you would like to be our contact person.

Dr. Almeda Lahr-Well, Jean and Gregg Weiss – New Bethel United Methodist  
Mary Bohn – St. Andrews  
Jay Beard – Mt. Joy  
Keri Morrison/Diane Schwind – Trinity Lutheran Church  
Matt Schweiker – St. Johns  
Nancy – Center Grove Presbyterian  
Taletta Watson – Leclair Christian  
Joy McKinney – Esic Baptist Church  
Dee Paul – St. Boniface, St. Marys – Dee I don't think I have a complete list of  
the churches you are contacting.  
Chris and Darlene Azar – 1st Baptist Church of Maryville  
Our Lord's Lutheran Church - Vickie Lottes

8. Fundraising Report - Darlene Azar (attached at the end)

9. Recognition Report - Diane Schwind

- We have note cards to use for donations of less than \$99.00 instead of letters.
- All thank you letters are up to date except those from Harry - received Monday night
- We have not yet distributed all of the certificates and framed certificates.

10. Public Relations Report - Trish Cheatham

#### I. Media

We've had the following articles and announcements:

- Front page story in Intelligencer announcing the rescheduling of Culver's Fundraiser due to inclement weather.
- Article in Edwardsville Journal announcing the rescheduling of Culver's Fundraiser due to inclement weather.
- Full color photo and by-line in Edwardsville Journal of workers at Culver's fundraiser and how much money was raised that night.
- Front page story and full color photo in Intelligencer of Culver's handing Habitat giant check of proceeds from fundraiser.
- Front page story in Intelligencer about the GEACF giving our Chapter \$5,000 grant.
- Front page story and full color photo in Kwik Konnection newspaper of Culver's handing Habitat giant check of proceeds.
- Story in Kwik Konnection about upcoming Culver's fundraiser.
- Announcement of fundraiser on ECTV-10.
- Announcement of fundraiser on WAOX 105.3 and WSMI 106.1.
- Our Chapter along with Kelly Cobb of Culver's was interviewed by a PR student at SIUE. We are looking at ways of partnering with SIUE for more help and media attention.

#### II. Presentation to New Bethel United Methodist Men's Group

- Trish Cheatham, Harry Windland and Diane Schwind made a presentation on March 8th, Men's group is looking at ways they can help our Chapter.

#### III. Upcoming Fundraiser- May 17, 2008 (Kids Day International)

- Contacting local press about doing story on upcoming fundraiser.
- Contacting Mayor's office for photo op of Mayor presenting Dr. Ryan with proclamation

of May 17th being "Kids Day International".

- Contacting local sponsors.

#### IV. Ribbon Cutting Ceremony

- To be held April 23, 2008 at 4:00 at the Chamber of Commerce.
- Press is being contacted to take a picture and cover the story of our Chapter being official.

#### V. Presentation to Glen Carbon Kiwanis Club

- Trish and Diane to do presentation to the club on Wednesday, April 16th.

#### VI. Website

- Have website mostly designed and Matt Schweiker has offered to help. Now we are just deciding where to have it hosted.

#### VII. Goshen Market

- The Siebolds have graciously offered to allow us to share their booth and allow us to take donations and hand out flyers.
- Goshen Market will also allow us to have a table there for free where we can sell tickets to fundraisers, hand out info, and take donations. It's gonna be a great summer!

#### VIII. Chamber of Commerce

- Public Relations has attended several successful Business After Hours functions. We were able to hand out flyers for the Culver's fundraiser and make an announcement at the meeting as well.
- Chamber has been instrumental in getting the word out about our Chapter and fundraisers through their website and weekly email reminders.

#### VIII. Junior Service

- We were contacted by Junior Service. They may want to make our Chapter one of their projects for next year. This would give us access to a committee that would help us...perhaps running fundraiser, etc. This help would prove invaluable!

#### 10. Building Committee Report - Jay Beard/John Mikes

- Need money!
- Mechanics Planing Mill may have items to donate.
- Cato (RP Lumber) is our connection for Habitat.
- John Mikes mentioned another great fundraising idea. A discount card to see for services of local businesses. (EHS Hockey Team, etc. does this and is quite successful.) Perhaps Bank of Edwardsville would sponsor printing of cards?

#### 11. Family Nurture Report - Jane McKinney

- The family is doing well, no problems with the house.
- Expecting their 4th child, and are going to finish the basement this summer for another bedroom.
- Kids are thriving at school and in the new house.
- No hours to report - but they haven't been keeping track of them. Will keep better records.

12. Family Selection Committee - Darlene Azar

- Need \$40,000 in the bank before the process of selecting a family can begin. Maybe have the Alderman for that area sit in on the Family Selection Committee.
- John Mikes would also like to help on the Committee.
- It was agreed that the owners on Hill Lane should be invited to sit on that Committee as well.

13. Volunteer Committee Report - Matt Schwelker

No report, not present.

14. Old Business

- No report

New Business

- Archivist. We need someone who will archive things for our Chapter. Joy Krohne will do this, Trish Cheatham will assist her. Trish is going to an archiving conference in April in Springfield to learn how to do this properly.

Adjournment

Meeting was adjourned at 7:45 pm.

**Fundraising Committee Updates  
April 2, 2008**

**Fundraising Activities Planned**

- Kids Day America/International – May 17, 2008
  - Chair: Diane Schwind and Trish Cheatham
  - Volunteers:
    - Ruth Hamby
    - Carla Derrick
- Goshen Market Days – all Saturdays in Summer/Fall (8:00 – noon)
  - Chair: Trish Cheatham
  - Need volunteers for as many Saturdays as possible
    - Sell Grizzlies Baseball tickets
    - Sell Sunset Hills Golf Tournament
    - Give out Habitat literature
    - See sign up list
- Grizzlies Baseball
  - Chair: Chris Azar
  - Dates Set:
    - Jun 22
    - Jul 13

- Aug 24
    - Tickets: \$5.00 (can be used throughout season)
    - **Need volunteers to sell tickets**
- Route 66 – June 13, 2008 (4:00 to 11:30 pm) June 14, 2008 all day
  - Chair: Andrea DeMoulin
  - Volunteers:
    - Joan Wentz
    - Jay Beard
    - Larry and Carol Seibold
    - John Mikes
    - Doug Smith
    - **Need 10 more volunteers**
- Glen Carbon Homecoming – June 20-21
  - Cancel (?)
  - Volunteers:
    - Sharon Peters
    - Jay Beard
    - John Mikes
    - Doug Smith
- Sunset Hills Golf Tournament – July 28, 2008
  - Chair: Diane Schwind and Trish Cheatham
  - **Need 10 volunteers**
- SIU-E Block Party
  - Chair: Andrea DeMoulin
  - Volunteers:
    - Chris Smejkal
    - Dee Paul
    - John Mikes
    - Paula Brockmeyer
    - Doug Smith
    - **Need 6 – 8 more volunteers**
- LeClaire ParkFest – October 19, 2008
  - Chair: Sharon Peters (???)
- Edwardsville Halloween Parade – October 31, 2008
  - Chair: Darlene Azar
  - Volunteers:
    - Dee Paul
    - John Mikes
    - Doug Smith
    - **Need 10 more volunteers**
- Wine Tasting with Crushed Grapes:

- Chairs: Chris Azar and Paula Brockmeyer
- Wine Tasting with Villa Marie Winery in Maryville:
  - Chair: Paula Brockmeyer or Susan Pate
- Longaberger Basket:
  - Need Chair
- Texas Hold 'em:
  - Chair: Andrea DeMoulin
- Historic Home Tour (2009):
  - Chair: Trish Cheatham
- Festival of Trees (2009):
  - Chair: Darlene Azar