

**Edwardsville/Glen Carbon Habitat for Humanity
August 6, 2008 Chapter Meeting Minutes**

1. The Meeting was called to order at 6:30 by Chris Azar
2. Attendance
 - a. Chris Azar
 - b. Darlene Azar
 - c. Jay Beard
 - d. Jane McKinney
 - e. Joy Krohne
 - f. Harry Windland
 - g. Paul Seaburg
 - h. Barb Paulus
 - i. Bob Kurilla
 - j. Sue Kurilla
 - k. Ed Hanson
 - l. Andrea Demoulin
 - m. Sue Pate
 - n. Larry Seibold
 - o. Diane Schwind
 - p. Chris Smejkal
 - q. Hank Panethiere
 - r. John Mikes
 - s. Sheila Mikes
 - t. Dee Paul
 - u. Joe Russo

Invited guests – Darren and Lisa Denning and their youngest son, 3month old Daniel. The Dennings are our selected family for the new home

3. Jane McKinney opened the meeting with a prayer
4. Corrections to July minutes:
 - a. Trish Cheatham attended
 - b. There are 31 “Friend” donors, not 3
 - c. July minutes were approved with the above corrections
5. Update from July 22, 2008 Affiliate Board meeting- Joy Krohne
 - a. The affiliate approved the family chosen by us for our 2nd house
 - b. **The resale shop is not open but it is accepting donations---If anyone has anything they would like to donate to the resell shop, call Tammy Bobka at 604-8371. Edwardsville does not receive anything from the resell shop, but anyone can donate unwanted items to them.**
 - c. A motion was made to lower the price of the Hill street lots to try to sell them, but the motion failed.
 - d. Piasa habitat is having a golf tourney on October 11 at Rolling Hills Golf Course

6. Treasurer’s report – Harry Windland			
Bank Balance July 31, 2008	\$39,223.71		
Deposits since July 31, 2008	\$ 1,169.00	misc donation	
	3,600.00	golf scramble	
	7920.00	golf scramble	
	2415.	golf scramble	
	225	golf scramble	
	Total deposits	\$15,329.00	
Receipts not yet deposited	\$600		
	Balance	\$55,152.71	

Payments made during this period		
P.O. Box rent	58.00	
Budget Sign	730.00	golf scramble
Chamber of Commerce	50.00	golf scramble
Total payments	838.00	
Balance	54,314.71	as of august 3
Accounts payable		
Sunset Hills country club	7235.34	
Balance	47079.37	

Motion was made and seconded to approve the above treasurer's report

7. Fundraising Committee – Darlene Azar

Fundraising Activities To Date:

- Culver's Day – Mar 19, 2008
AMOUNT RAISED = \$800
- Kids Day America/International – May 17, 2008
AMOUNT RAISED = \$2448
- Grizzlies Baseball – Habitat Booth – May 18, 2008
AMOUNT RAISED = \$151.65
- Route 66 Festival – June 13-14, 2008
AMOUNT RAISED = \$833.60
- Goshen Market Days – Saturdays
AMOUNT RAISED TO DATE = \$322.12
- Sunset Hills Golf Tournament – July 28, 2008
AMOUNT RAISED - estimated \$12,000 - \$13,000

Fundraising Activities Planned:

- Goshen Market Days – all Saturdays in Summer/Fall (8:00 – noon)
 - Chair: Chris Azar
 - One Saturday per month, we will have a Habitat table. Other Saturdays, the Seibold's will put our bank and flyers in their booth.
 - Sell Grizzlies Baseball tickets (\$5 each)
 - Sell Habitat for Humanity bracelets (\$1 each)
- Grizzlies Baseball
 - Chair: Chris Azar
 - Dates Set:
 - Habitat Game Days: Jun 22, Jul 13, Aug 24
 - Tickets: \$5.00 (can be used throughout season)
 - **Need volunteers to sell 5 remaining single tickets**
- SIU-E Block Party – rescheduled to (Friday) September 5, 2008, 6 p.m.-midnight
 - Chair: **NEED CHAIR**
 - Volunteers:
 - Chris Smejkal, Dee Paul, John and Sheila Mikes, Paula Brockmeyer, Doug Smith, Paul Seaburg, Jane McKinney (tentative)
(NEED TO DOUBLE-CHECK WITH VOLUNTEERS SINCE DATE CHANGED)

- Dine out Edwardsville/Glen Carbon – in conjunction with breaking ground day (Saturday) September 6, 2008, 5-8 p.m.
 - Chairs: Chris and Darlene Azar
 - **Volunteers: Need 4-5 volunteers to follow up with phone calls to restaurants in Edwardsville/Glen Carbon and deliver signs to them if they agree to donate 10% of sales**
- Trivia Night
 - Chair: Matt and Tara Winfield
 - **Volunteers: Need _____ volunteers**
 - We are still looking for a place to have this
- LeClaire ParkFest – October 19, 2008
 - Chair: Margi Wagner-Farley
 - Volunteers: John and Sheila Mikes, Andrea DeMoulin, Harry Windland, Dee Paul, Jane McKinney (tentative)
- Edwardsville Halloween Parade – October 31, 2008
 - Chair: Jane McKinney
 - Volunteers: Dee Paul, John Mikes, Doug Smith, Cathy Tippett, Margi Wagner-Farley, Andrea DeMoulin
 - **Need 10 more volunteers**
 - **Play house to be raffled (donated by Joe Russo) – completed by mid-Aug**
 - **The play house will be up at Annie's in Edwardsville, and they have consented to sell tickets for this. Ticket price not yet established**
 - **We need a second place to put it at the other end of town.**
- Fall Erin Bode Concert with appetizers and silent auction - Friday, November 14, 2008
this will be held at the newly renovated N.O. Nelson building in the Leclair room. We will be selling 250 tickets at \$30.00 each. Flyer and more info for the event will be forthcoming. Hors d'oeuvres from Bella Milano. Cash bar.
 - Chair: Chris Azar
 - **Volunteers: Need 20 volunteers to agree to sell 10 tickets and get 5-10 raffle items for silent auction**

Other Ideas

- Wine Tasting with Villa Marie Winery in Maryville:
 - Chair: Susan Pate and/or Sue Karilla
 - Volunteers: Chris and Darlene Azar
 - **Need _____ more volunteers**
 - Longaberger Basket:
 - **Need Chair and volunteers (possible Sorority Club)**
 - Texas Hold 'em:
 - Chair: Andrea DeMoulin
 - **Need _____ volunteers (possible Scott AFB volunteers)**
 - Historic Home Tour (2009):
 - Chair: Trish Cheatham
 - Festival of Trees (2009):
 - Chair: Darlene Azar
8. Recognition committee Report – Barb Paulus
 - a. Diamond – 1
 - b. Platinum – 9
 - c. Gold – 15
 - d. Silver – 9
 - e. Bronze – 14
 - f. Friends – 34
 9. PR Committee Report – Trish Cheatham

- a) Networking at Noon was hosted by Habitat on July 18, 2008 at Sunset Hills Country Club. We had 17 people in attendance, not including representatives from our Chapter. (Trish Cheatham, Chris Azar, Diane Schwind, and Andrea DeMoullin.)
- A speech was given about our Chapter; flyers for the golf tourney and Chapter brochures were handed out, as well as 4 attendances prizes. (2 of which were donated by local businesses: Maggie's Primitive Cottage and Avon on Main.)
 - The response from the event was overwhelmingly positive, and contact has been made with all of those in attendance.
- b) On July 24, 2008 we were asked to give a speech at the Edwardsville Rotary Club.
- A 20-minute presentation was given on our Chapter, and golf hole sponsor forms as well as Habitat brochures were handed out.
 - The response from this event was incredibly positive. We received 2 hole sponsorships, 1 team, and single players for the golf tourney. The members of the Rotary were very interested in our Chapter's progress and asked many questions.
- c) Family Selection Press
- Family Selection Press began at the end of June and continued on through July.
 - Articles were written in the Edwardsville Intelligencer, Edwardsville Journal, Bethalto Pioneer, Madison County Kwik Konnection, Alton Telegraph, and the Belleville News-Democrat.
 - A video interview was conducted with the Middleton family at the 1st Habitat house on Hill Lane on July 16, 2008. Larry Ingram conducted the interview. Those interviewed included the Middleton family, Jane McKinney, and Trish Cheatham. Look for that on the Journal's website!
- d) Golf Scramble Press
- Golf Scramble press started early and went until the very last minute before the golf scramble. Articles prior to the event were in the Edwardsville Intelligencer, Edwardsville Journal, Bethalto Pioneer, Madison County Kwik Konnection, Alton Telegraph, and the Chamber of Commerce Common Ground magazine.
 - A ½ page ad was designed and submitted to the Common Ground magazine.
 - Talks were given at Networking at Noon, Edwardsville Rotary, and several Business After Hours were attended where flyers were handed out and announcements were made regarding the scramble.
 - On the day of the scramble, both Mayor Gary Neibur and Mayor Rob Jackstadt attended our helicopter ball drop as officiants. Press was there to cover the event including the Edwardsville Journal, Edwardsville Intelligencer, and Sunset Hills Marketing Department.
 - Your Public Relations Chair risked life and limb in a helicopter for your golf scramble helicopter ball drop. ☺ A big thanks to Dave Sherrill of Sherrill and Associates for providing the chopper and for the calming techniques learned by your PR Chair whilst in the chopper flying over our great city.
 - Front page articles with full color photos ran in the Edwardsville Intelligencer and Edwardsville Journal of the helicopter ball drop.
 - Press Releases with photos are being sent to the Chamber of Commerce for the Common Ground magazine.
- e) Golf Scramble Marketing
- The golf scramble program was designed (including the cover photo) and a donor was found to supply the printing and materials of the golf program free of cost. (Minuteman Press in Edwardsville did this for us. THANK YOU!)

- Golf Scramble signs were made, some being supplied free of charge by the Ed/Glen Chamber of Commerce. (THANK YOU!)

f) Upcoming Press

- Upcoming Press Events include our September Ground Breaking Ceremony and Dine-Out Night, and our November Silent Auction and Jazz Event.
- If anyone has any news, events, etc. that they would like the public to know about please give all information to PR Chair Trish Cheatham no later than 2 weeks prior to the event. A PR Form will be made and distributed by the next meeting, outlining the information the Public Relations Committee needs in order to help make your event successful.
- Here's to August! ☺

10. Building committee Report – John Mikes/Jay Beard

The committee will be meeting this week to put together build day schedule

Saturday September 6 at 10 am will be the blessing of the lot on 310 M Street.

All previous donors and habitat volunteers are invited. We have invited Reverend Dr. Christopher M. Ritter the Directing Pastor of New Bethel United Methodist Church to do the blessing.

11. Family Selection committee Report – Jane McKinney

Following approval by the board, committee members went to the home where Darran and Lisa Denning live to inform them they had been selected as the recipients of the home to be built beginning September 2008. They were very pleased with the announcement. Their acceptance documents were signed and many questions were answered. Chris Azar was able to show them a preliminary floor plan of the house.

Those members in attendance were Sue Kurillo, Margie Farley-Wagner, Jane McKinney, and Chris and Darlene Azar.

They have been invited to attend the August 6, 2008 chapter meeting to meet the rest of the board. Family members are Darran and Lisa, 10 year-old daughter, Armanda, 3 year-old son, Isaiah, and 3 month old son, Daniel.

12. Family Nurture – Jane Mc Kinney August 6, 2008

Crystal reports that everything is going well.

The boys will be starting back to school in 2 weeks. Christian will be going to Woodland and Gavin to Nelson.

Issac will be at home with her yet this year.

They have begun working on a room in the lower level of the home.

They are making their payments in a timely manner.

We have informed them that the Home Depot workshops are getting started again- the first Sat. of each month.

They are way behind in their sweat equity hours and need to avail themselves of every opportunity to work. If each committee chairman will let me or Taletta know where they need help, we will keep the Middletons informed of opportunities to get in some hours.

13. Volunteer committee Report – Matt Winfield

I will be out of town from this Thursday through Saturday August 9. As such, I wanted to give you an update on what I've been working so that you can report it at the meeting, and give me any feedback.

Trivia Night: I called the Edwardsville Moose Lodge, which I think would be a nice place to have the event, and they are booked every Friday and Saturday for the rest of this Summer and Fall. Our options are as follows, and please give me feedback:

- Have the trivia night at Edwardsville Moose on a week night this fall.
- Have the trivia night at Edwardsville Moose Spring 2009
- Have the trivia night somewhere else in our area (suggestions appreciated) this fall on a Friday or Saturday night.

Volunteer Coordination:

- I have emailed everyone from the master list to find out what they have in mind as far as volunteering on the build. Most of the responses were generic like “I can drive nails,” or “general labor.”
- The next thing I am going to do is try to organize the volunteers in more specific groupings where possible. i.e. roofers, plumbers, etc. The “general” volunteers I will leave in their own pool to draw from as needed.
- Bunker Hill High School’s construction teacher would like to bring a group of students out. I need reminded if you have to be 16, or older than 16.
- There is also a youth group that would like to come out if possible.
- My emails are mwinf12@hotmail.com and mwinfield@madcotitle.com for further volunteers to contact me.

Contract with the City:

- I dropped the signed contract off at the City Attorney’s office after it was signed by the proper Habitat members.
- The City Attorney had just left for vacation that morning, and will be gone through next week. I assume he will get the docs signed as promised, and will check with him as soon as I get back to town if he has not contacted me by then.

If you have any questions before the meeting, email me. Sorry for missing two meetings in a row.

11. Old business – none

15. New business – Harry mentioned that, contrary to the report in the Edwardsville Journal, the Village of Glen Carbon is not going to donate a lot to us. They do own some suitable lots but law prevents Village owned property from being donated or sold for less than 90% of fair market value. We are reviewing available vacant lots in the Village to determine whether there may be something we can purchase.

12. Meeting was adjourned at 8pm

13. Next meeting will be held at Madison Mutual at 6:30 pm on September 3