

Edwardsville/Glen Carbon Chapter Meeting
March 5, 2008
Minutes

1. Chris Azar, Chairman, called the meeting to order at 6:40 pm.
2. The meeting was opened with a prayer led by Jane McKinney
3. Minutes from February 5, 2008 were read and approved as written.
4. The Board of Directors and Committee Chairs were officially accepted by the Lewis and Clark Affiliate of Habitat for Humanity International, on February 26, 2008

The following is a list of Edwardsville/Glen Carbon Chapter of Habitat for Humanity:

- Chair – Chris Azar
- Vice-Chair – Trish Cheatham
- Treasurer – Harry Windland
- Secretary – Diane Schwind
- Board Member – Darlene Azar
- Board Member – Jay Beard
- Board Member – Joy Krohne
- Board Member – Jane McKinney
- Board Member – John Mikes
- Board Member – Sheila Mikes
- Board Member – Paul Seaburg

Committee Chairs:

- Family Selection – Darlene Azar
- Public Relations – Trish Cheatham
- Church Relations – Diane Schwind
- Family Nurture – Jane McKinney
- Building Committee – Jay Beard and John Mikes
- Fund Raising – Chris and Darlene Azar
- Pledge Drive Chair – NEED
- Volunteer coordinator – NEED

As a member of Lewis and Clark Affiliate, we will have 3 seats on the board. Those board members are:

- Harry Windland
 - Chris Azar
 - Joy Krohne
5. Mark Allison has officially turned over the mailbox keys and has given us a check for the money that was being held for us by the Wood River Chapter. The Hill Street family has been handed over to our care and Jane McKinney and Dr. Taletta Watson will continue to visit them on a regular basis and report on their progress. The Wood River Chapter has several openings on their board and would like to invite anyone who would like a leadership role in Habitat at the Wood River Chapter to feel free to contact him.
 6. Treasurer's Report – Harry Windland
 - \$686 – from Wood River Chapter
 - \$1280 – checks received this week (approximately)
 - \$600 – checks received at tonight's meeting (approximately)
 - \$2565 – approximately

Harry made a motion that as treasurer he is authorized to establish a checking account at the Bank of Edwardsville with Chapter chairman Chris Azar, Chapter treasurer, Harry Windland, affiliate board members Susan Fletcher and Mark Allison.
The motion passed

7. Church Relations: Diane Schwind
The following churches are represented:
New Bethel United Methodist Church – Dr. Almeda Lahr-Well, Larry Evans, Greg and Jean Weiss
St. Andrew’s Church – Mary Bohn
1st Baptist Church of Maryville – Darlene Azar
Mt. Joy – Jay Beard
Trinity Lutheran church – Diane Schwind
St. John’s - Matt Schweiker
Newsong – Cindy Clauch
Esic Baptist Church - Jane McKinney
LeClair Christian – Dr. Taletta and Elizabeth Watson
Center Grove Presbyterian – Nancy

If your church is not on this list and you would like to be our contact person for them, please let Diane Schwind know. All you have to do is ask your church to occasionally put small notes in the bulletin about fundraisers for Habitat. Also, a couple of the churches are combining and putting on a spaghetti dinner. Also, if your church would be interested in having a fundraiser to support habitat, let Diane know.

8. Fundraising report – Chris and Darlene Azar
- Culver’s has generously consented to reschedule the fundraiser for Wed, March 19. We will receive a portion of the receipts for the entire day. We will also have donor banks and any change we collect, we get to keep. This is a good opportunity to take your office to lunch or dinner at Culvers on March 19. Diane will send the flyer out again and it is our hope that everyone will post one at his or her work.

Lunch volunteers – Dee Paul and Joan Wentz (11:30-1:30)---**we need 2 more volunteers for lunch**
Dinner volunteers (5:30-7:30) –Sue Young, Trish Cheatham, Diane Schwind, Cathy Luttrell, Darlene and Chris Azar (contact Darlene azardaa@sbcglobal.net)

- Glen Carbon Library event for teens and children – March 6th, March 15th and April 19 – Chris Azar – chair Volunteers – Joy Krohne, Jay Beard, Paula Brockmeyer
- Kids International Day – (Diane Schwind – Chair) –May 17th, Volunteers – Ruth Hamby, Carla Derrick, and Trish Cheatham --- **we need 2 more volunteers** – contact Diane at dschw4639@charter.net
- Route 66 Festival – June 13 – **we need a chair**. Volunteers – Joan Wentz, Jay Beard, Larry and Carol Seibold, John Mikes, and Doug Smith (**Need 2 more volunteers** – contact Darlene – azardaa@sbcglobal.net)
- Glen Carbon Homecoming (Diane Schwind – chair) – June 20-21 Volunteers – Sharon Peters, Jay Beard, John Mikes, and Doug Smith(**we need 6-8 more volunteers**) – contact Diane Schwind – dschw4639@charter.net
- SIUE Block Party – August 22 – **Need Chair**. Volunteers – Chris Smejkal, Dee Paul, John Mikes, Paula Brockmeyer, and Doug Smith – **need 6-8 more volunteers** – **contact Darlene Azar**
- Edwardsville Halloween Parade – Oct 31 – **Need chair**. Volunteers – Dee Paul, John Mikes, and Doug Smith – **we need 10 more volunteers** – **contact Darlene Azar**

Additional Tentative Fundraising Ideas

- LeClair Park Festival
- Wine Tasting Event (Paula Brockmeyer)
- Crushed Grapes Wine/Jazz (Chris Azar)
- Goshen Market Days (Trish Cheatham)

- Historic Edwardsville Home Tour/Garden Tour (Trish Cheatham)
- Grizzlie's Game (Chris Azar)
- Sunset Hills Golf Tournament (Diane Schwind and Trish Cheatham)
- Festival of Trees (Darlene Azar)

Pledge Drive –

- Letters have been sent to previous donors for the Hill Street House
- **Need chair**

We received some paint from Wal-Mart and a thank you letter has been sent. We have been offered some furniture and fixtures.

We are now an official chapter. We now have our own bank account, and I will soon be sending out pledge cards. Please, send in your donations to Habitat for Humanity, check with your employer about matching funds, and ask your employer/fellow employees to help us build a home. Mail the pledge card and checks to: P.O. Box 355, Edwardsville, IL 62025

Again, if there is a business or professional group you would like to contact, please let us know who that might be so we do not have multiple contacts.

Last but not least:

- Presentations scheduled with United Methodist Men at New Bethel UMC – March 8, and Edwardsville Rotary Club – April 2
 - Jr. Service has sent us \$250.00 – thank you very much
 - We have grants pending with Ameren UE, Edwardsville Your Community Foundation, and the United Way
9. Publicity –Trish Cheatham (I did horrible at this section, Trish, can you fill in the blanks and maybe next time could you give me something in writing before the meeting so I can keep track – I kind of such at your section-sorry)

We have had multiple articles in the Intelligencer, Alton Telegraph, The Intelligencer interviewed the family and there was a nice article about that. The Web site is coming along; we will let you know when you can access Habitat info

10. Recognition committee – Diane Schwind

We have approved and accepted the “levels of giving” for donations – they are as follows:

Friend Sponsor - \$99.00 and under – Thank you card

Bronze Sponsor - \$100-249 – Thank you letter

Silver Sponsor - \$250-\$499 – Thank you letter and certificate of appreciation

Gold Sponsor - \$500-\$999 – Thank you letter, framed certificate of appreciation, and published recognition of contribution

Platinum Sponsor - \$1000-\$4999 – all of the above plus opportunity to sponsor a “Build Day” along with name on house sign

Diamond Sponsor - \$5000 or more – all of the above plus a special Habitat memento

We will also have cumulative donation recognition and at the end of each build their names will be placed in an ad in the newspaper

11. Building committee – Jay Beard and John Mikes – no report

12. Family Selection –Darlene Azar - no report, but they are working on learning criteria for picking a family

13. Family Nurture – Jane McKinney – The Hill Street family is doing well. They are working very hard folding letters and stuffing envelopes for us to reach their 400 hours of sweat equity. The children are all doing better in school. They are indeed a family that all of us can be happy we helped.

14. Volunteer committee – Matt Schwelker – **we need a couple more volunteers for this committee** - when we start to build – this committee will see to it that we have the right number of people on the right day

15. Old Business – none

16. New Business – Welcome to all newcomers to the group –

We discussed that all material donations must be new or in excellent condition prior to accepting. As an option, the Collinsville chapter is working on opening a second hand shop and we can suggest that items can be taken and donated to them

17. Meeting was adjourned at 7:45pm

The next Edwardsville/Glen Carbon Chapter Meeting will be held on April 2 at 6:30 at Madison Mutual on Highway 157 in Edwardsville (across from the SIU-E entrance). All are welcome.