

Edwardsville/Glen Carbon Chapter Meeting Minutes
May 7, 2008

1. The meeting was called to order by Chris Azar, Chairman at 6:35 p.m..
2. Jane McKinney opened the meeting with a prayer.
3. **Minutes from April 2, 2008 Chapter Meeting were approved as written.**
Motion -Harry Windland
Second - Darlene Azar
4. **Minutes from April 23, 2008 Officer's meeting were approved as written.**
Motion to approve the minutes - Jane McKinney
Second - Jay Beard

5. **Update from Affiliate Board Meeting - Joy Krohne**

- Affiliate is proceeding with the foreclosures of several delinquent mortgages.
- Affiliate authorized the sale of 2 lots on Hill Lane in Edwardsville as well as other Affiliate lots.
- The IRS issues have all been resolved except for approx. \$130.00
- Affiliate wants to put more policies in place (ex. fundraising forms, etc.), and will probably be adopting Chris & Darlene's forms as their own.
- Affiliate is currently looking for a location for the Re-Store in Collinsville .

6. **Treasurer's Report - Harry Windland**

- Currently we've had \$20,234.47 in donations.
- We've had the following expenses:
 - Purchase of accounting software, \$189.98
 - Deposit on Sunset Hills Golf Scramble, \$500.00
 - Fee for printing checks, \$14.25
- TOTAL EXPENSES: \$704.23
- Our current balance is: \$19,530.24

Motion to approve Treasurer's Report- Harry Windland

Second- Chris Azar

7. **Church Relations Report - Diane Schwind**

We still have only 7 churches represented at this time. We could still use more individuals to act as a contact person for their church. Let Diane know if you would like to help. We want to start presenting habitat to each church. Diane will remain Church Relations chair, since Jane McKinney has accepted the chair position for family selection.

8. **Fundraising Report - Darlene Azar**

Fundraising Activities To Date:

- Culver's Day – Mar 19, 2008
- Chair: Darlene Azar

AMOUNT RAISED = \$800

Fundraising Activities Planned:

- Kids Day America/International – May 17, 2008
- Chair: Diane Schwind and Trish Cheatham
- Volunteers: Joan Wentz , Carla Derrick

- Goshen Market Days – all Saturdays in Summer/Fall (8:00 – noon)
- Chair: Chris Azar
- One Saturday per month, we will have a Habitat table. Other Saturdays, the Seibold's will put our bank and flyers in their booth.
 - Sell Grizzlies Baseball tickets (\$5 each)
 - Sell Habitat for Humanity bracelets (\$1 each)
 - Give out Sunset Hills Golf Tournament flyers
 - Give out Habitat literature

- Grizzlies Baseball
 - Chair: Chris Azar
 - Dates Set:
 - Habitat Booth: May 18 (Chair: Joy Krohne)
 - Habitat Game Days: Jun 22, Jul 13, Aug 24
 - Tickets: \$5.00 (can be used throughout season)
 - **Need volunteers to sell tickets in lots of 10**

- Route 66 – June 13, 2008 (4:00 to 11:30 pm) June 14, 2008 all day
 - Chair: Andrea DeMoulin
 - Volunteers:
 - Joan Wentz, Jay Beard, Larry and Carol Seibold, John Mikes, Doug Smith, Cathy Tippet, Susan Pate, Larry Evans, Margi Wagner-Farley, Jane McKinney, Joy Krohne

- Sunset Hills Golf Tournament – July 28, 2008
 - Chair: Diane Schwind and Trish Cheatham
 - Volunteers: Darlene and Chris Azar, Barb Paulus, John and Sheila Mikes, Andrea DeMoulin, Paul Seaburg, Dee Paul, Doug Smith, Jennifer Shaw, Stan Welch, Ken Kelly, Ron and Maggie Schmitz, Kelsey Heaton
 - **Need 5 additional volunteers**

- SIU-E Block Party – rescheduled to September 5, 2008
 - Chair: **NEED CHAIR**
 - Volunteers:
 - Chris Smejkal, Dee Paul, John and Sheila Mikes, Paula Brockmeyer, Doug Smith, Ed Hanson, Paul Seaburg, Jane McKinney (tentative)
 - **(NEED TO DOUBLE-CHECK WITH VOLUNTEERS SINCE DATE CHANGED)**

- LeClaire ParkFest – October 19, 2008
 - Chair: Margi Wagner-Farley
 - Volunteers: John and Sheila Mikes, Andrea DeMoulin, Harry Windland, Dee Paul, Jane McKinney (tentative)

- Edwardsville Halloween Parade – October 31, 2008
 - Chair: **Jane McKinney**
 - Volunteers: Dee Paul, John Mikes, Doug Smith, Cathy Tippet, Margi Wagner-Farley, Andrea DeMoulin
 - **Need 10 more volunteers**
 - **Still need to decide about playhouse to make and sell raffle tickets for**

- Wine Tasting with Villa Marie Winery in Maryville :
 - Chair: Susan Pate and/or Sue
 - Volunteers: Chris and Darlene Azar
 - **Need _____ more volunteers**

- Longaberger Basket:
 - **Need Chair and volunteers (possible Sorority Club)**

- Texas Hold 'em:
 - Chair: Andrea DeMoulin
 - **Need _____ volunteers (possible Scott AFB volunteers)**

- Trivia Night

- **Need Chair and Volunteers**
- DQ Fundraiser – June 22, 2008
 - Chair: Andrea DeMoulin
 - **Volunteers: Need volunteers**
- Historic Home Tour (2009):
 - Chair: Trish Cheatham
- Festival of Trees (2009):
 - Chair: Darlene Azar

- A motion was made to purchase up to 100 more Grizzly tickets.
 - Motion- Harry Windland
 - Second- Jay Beard
- A motion was made to approve \$635 for Rt. 66 Festival supplies
 - Motion- Darlene Azar
 - Second- Jay Beard

9. **Recognition Report - Barb Paulus**

- We have the following donors:
 - 26 Friends
 - 14 Bronze
 - 9 Silver
 - 9 Gold
 - 4 Platinum
 - 1 Diamond

10. **Public Relations Report - Trish Cheatham**

I. Our Chapter's Ribbon Cutting Ceremony was held at the Chamber of Commerce on April 23rd. An article was written on the ribbon cutting by Larry Ingram of the Edwardsville Journal.

II. Upcoming Fundraiser- May 17, 2008 (Kids Day International)

-The event promotes health and safety for kids and will have a free health screening, fingerprinting, helmet safety checks, fire safety demo, and much more. Geared towards kids ages 4-12.

-Local sponsors have been found for this event by Dr. Ryan Cleland and his staff.

-The event will have 2 bounce houses donated by 62 Sports Group, free custard for all attending from Culver's, a backpack provided by First Clover Leaf Bank filled with goodies from local donors and sponsors, free t-shirts for the first 200 kids, and giveaways.

-Flyers are being made and distributed to schools, and local businesses.

-The following have been sent PSR's:

- ECTV Channel 10
- WSIE 88.7 FM SIUE Radio
- WAOX 105.3 FM Today's Hits
- WSMI 106.1 FM Country
- KFNS 590 AM Sports Radio
- WRYT 1080 AM Religious Radio
- WFUN 95.5 FM Hip Hop/R&B

-We also hope to have articles in the Intelligencer and Journal prior to the event.

-Please come out and support our event!

III. Website

- Our website is being hosted by the Affiliate at this time. Please let people know they can reach us at www.edglenhabitat.org. There are some updates and changes to be made, but it is coming along very nicely thanks to Lola!

IV. Goshen Market

-We will have our own booth at Goshen Market on May 10th. Those working need to bring a card table, folding chairs or lawn chairs, and all things they want to hand out or sell for Habitat. They need to be there at 7:30.

-The Siebolds have graciously offered to allow us to share their booth on the dates we don't have our own and will take donations and hand out flyers for us.

V. Chamber of Commerce

- Public Relations has attended several successful Business After Hours functions. From one of those functions we were approached by Dairy Queen for another fundraiser!

- As always, the Chamber has been instrumental in getting the word out about our Chapter and fundraisers through their website and weekly email reminders.

VI. Dairy Queen Fundraiser

-Has been tentatively set for June 22nd from 12-7. DQ in Edwardsville would like to host a Habitat Kids Day type of event with bounce house, face painting, bands, etc. to benefit our Chapter. They will hand out flyers the previous weekend at the Route 66 event for this event.

-WE NEED A CHAIR FOR THIS GREAT EVENT!!!! (Andrea DeMoulin agreed to be Chair)

VII. Sunset Hills Golf Scramble July 28th

-PR has begun! Please help pass out flyers, get hole sponsors and teams together. We need to start now!

-We have been generously offered a helicopter by David Sherrill for our ball drop.....we still need to find a great prize for the ball drop.

-We are still looking for a celebrity host for our event. KNOW ANYONE?

VIII. Presentation to the Glen Carbon Kiwanis Club

-Diane Schwind will be making a presentation to the Kiwanis Club on May 21st. This group is very generous to the community and we are hoping they will find Habitat a worthwhile cause to donate to.

IX. PR Requests

-In the future, all Fundraising Chairs should let PR know what they need as far as getting the word out for their event. PR will need all info a month prior to the event so that all PSR's, etc. can go out in a timely manner. Let's make each event great! Thanks!!!

10. **Building Committee Report - Jay Beard**

- Playhouse- Jay is looking at putting together a budget for the playhouse that is to be raffled off at the Halloween Parade as a fundraiser. So far it is looking like it will cost \$3,000 in materials. (It is approx. 6x8 with a porch) More investigation needs to be done to see if costs can come down, so that we can raise money instead of potentially breaking even.

11. Family Nurture Report - Jane McKinney

- Taletta Watson and Jane McKinney continue to follow up on the Hill Lane family.

- Be sure to keep the Middletons in your prayers as they are going through some difficult times.

12. **Family Selection Committee**

- Jane McKinney will now head this committee.

13. **Volunteer Committee Report -no report**

14. **Old Business**

- None

15. **New Business**

- Board Members terms were determined. By random draw, the following Board Members will serve the following terms:

1 Year Term - John Mikes, Sheila Mikes, Joy Krohne, Chris Azar

2 Year Term - Jane McKinney, Harry Windland, Trish Cheatham, Paul Seaburg

3 Year Term - Jay Beard, Diane Schwind, Darlene Azar

- Officers will be nominated in approximately June 2009.

16. **Adjournment**

Meeting was adjourned at 7:52 p.m.

Acting Secretary, Trish Cheatham