

Edwardsville/Glen Carbon Habitat for Humanity  
September 3, Chapter Meeting Minutes

1. The meeting was called to order by Chairman, Chris Azar.
2. Jane McKinney opened the meeting with a prayer
3. Minutes were accepted as printed – **If anyone ever wants a copy of the minutes, please let me know**
4. Update from Officer's meeting.

The officers would like to make a motion to extend the sweat equity hours for the Middleton family. There have not been adequate opportunities for them to get their hours in. The motion was passed by the group.

5. Update from Affiliate Meeting, August 26th- Joy Krohne

- Presentation from United Way
    - Gave us information to provide to families who are not selected for a Habitat House to help them improve their financial position
  - Check for approximately \$62,000 to Affiliate to benefit St. Clair County chapters
  - Affiliate approved our Chapter's blue prints for the M Street house
  - Mascoutah has a church that has raised money to build a house and the Affiliate is working with them to see if they want to partner with an existing chapter or if they are interested in looking into forming their own chapter
  - Collinsville Restore is operating. Contact Tammy at 604-8371 if interested in viewing or donating items
  - Bond County is ready to build a house, and are doing family selection again to find a family (they didn't find a family in a previous family selection process)
6. Treasurer's Report – Harry Windland

August 30, Shoe Carnival in Edwardsville provided hot dogs, buns, bottled water, and other provisions valued at \$150 for the chapter to sell at the entrance to their store. Volunteers Jane McKinney, Paul Seaburg, Joan Wentz, Trish Cheatham, and Harry Windland worked the event. Net proceeds to the Chapter \$76.50. A significant amount of hot dogs, buns, and water were unsold and available for future chapter use. Thanks to Shoe Carnival and especially Karla, Tanya and Rob.

Edwardsville-Glen Carbon  
Chapter  
Habitat for  
Humanity

Treasurer's  
Report  
August 31,  
2008

Bank Balance August 4, 2008		53,714.71
Deposits since August 4, 2008	600.00	
	847.25	
	1,063.00	
	313.00	
		2,823.25

Payments made during the period			
Sunset Hills CC	7,235.34		Golf Scramble
Andrea DeMoulin	26.00		Reims for shirts for Vols
Chris Azar	86.95		Reimb for build site sign
Casual Tees	669.00		Shirts for vol workers
Erin Bode	500.00		
		8,517.29	
Balance a/o August 31		48,020.67	
Receipts not yet deposited		118.00	
Accounts payable			
Recognition Services		100.00	Diamond Donor Awards
<b>Available cash</b>		<b>48,038.67</b>	

We still need about \$20,000 to complete the house

#### 7. Fundraising committee

We regret to let everyone know that Darlene Azar has resigned as co chair for fundraising. Her endless hard work will be missed. We do need someone to co-chair this committee with Chris Azar. Andrea DeMoulin has volunteered, but if there is anyone else who would like to get more involved with this committee, please let us know.

#### 8. Recognition committee Report – Barb Paulus

Friends: 34 (no change)  
Bronze: 13 (down by one since donor was moved "up" to Silver)  
Silver: 10 (up by one)  
Gold: 17 (up by two)  
Platinum: 9 (no change)  
Diamond: 1 (no change)

#### 9. PR Committee Repost – Trish Cheatham

Press releases have been sent to all major media outlets regarding our upcoming Ground Blessing Ceremony and "Dine Out For Habitat Day" on September 6<sup>th</sup>. Look for articles and press releases in the Edwardsville Intelligencer, Edwardsville Journal, Belleville News Democrat, Alton Telegraph, and Glen-Ed Chamber of Commerce Common Ground Magazine. Press has also been invited to attend the event as well.

The PR Committee would like to update our website with pictures of our many wonderful volunteers and events. We have been taking pictures at our fundraisers and other events to eventually upload to our website, [www.edglenhabitat.org](http://www.edglenhabitat.org) and to send to

various media outlets showing the outcome of our activities. If you have any pictures you would like to submit, please send them via email to [trish@prthinktank.com](mailto:trish@prthinktank.com). (Please send them at the highest resolution possible – thanks!)

The PR Committee has also compiled a PR Request Form. Any member of the Edwardsville/Glen Carbon Chapter who has a fundraiser, event, or story of interest is asked to please fill out a PR Request Form and submit it to PR Chair Trish Cheatham at least 2 weeks prior to the event. This will help ensure the media has enough time to get our news out to the public! (Thank you! 😊)

#### 10. Building Committee Report – Jay Beard and John Mikes

The Ground Blessing will be held at 10 am on September 6.

1. Permits have been applied for.
2. The home is staked out per the plot plan but I am checking into moving the home forward to match up with the homes on either side.
3. The lot elevations have been sent to Jon (the architect) so he can finalize the building plans.
4. Temporary power service should be hooked up any day now.

#### 11. Family Nurture Report 9-3-08 – Jane McKinney

A visit to the Middleton family revealed no great changes. They are current with their house payments. The house is clean and well maintained. They continue to work on finishing part of their basement. Replacement of the glass in the storm door is temporarily on hold because of the expense incurred in finishing the basement. It is obvious they could use some sort of shed or garage for the number of bikes and toys that accumulate with three children. The older boys are now back in school.

#### 12. Family Selection Report 9-3-08

No activity in this committee at the present time

#### 13. Volunteer committee Report – Matt Winfield

I have a 12 page list of volunteers that is continually growing.

We need someone to arrange/coordinate refreshments for each build day. Matt, Jay and John will come up with a schedule of what will be done on each Saturday. We have several groups who have bought a build day which means they pay \$1000 for their group to be on site to help on the day they have picked. We serve the workers lunch and provide drinks. Trish and Dustin Houseman from T & D Distributing will be providing a water cooler and we have several cases of soda (donated by T & D from the golf tourney) to use until it runs out. We need someone to make sure we have food each week.

I would like to appeal to our church relations group to volunteer to provide food for a day for the workers.

If anyone would like to coordinate this, let me know.

Matthew will compile the current volunteers who have offered to provide refreshments.

#### 14. Old Business – none

#### 15. New Business – none

16. The meeting was adjourned at 8pm and the next meeting will be Wednesday, October 1 at Madison Mutual.

Everyone is welcome at the monthly meetings held on the first Wednesday. If anyone ever has any suggestions, concerns or comments, please do not hesitate to bring those concerns to a meeting or email one of the board members.

Submitted by

Diane Schwind, Secretary